



# EMPLOYMENT APPLICATION

TODAY'S DATE \_\_\_\_\_

NAME \_\_\_\_\_ PHONE NUMBER \_\_\_\_\_

ADDRESS \_\_\_\_\_ ADD'L PHONE NUMBER \_\_\_\_\_

CITY \_\_\_\_\_ STATE \_\_\_\_\_ ZIP CODE \_\_\_\_\_

HAVE YOU REACHED YOUR 18<sup>th</sup> BIRTHDAY? YES or NO

**PAWS AND CLAWS IS OPEN 7 DAYS PER WEEK, 365 days per year (6am - 9pm Including Holidays)**

WHAT DAYS OF THE WEEK and TIMES ARE YOU AVAILABLE? (Some weekends and Holidays are required)

MON \_\_\_\_\_ TUES \_\_\_\_\_ WED \_\_\_\_\_ THUR \_\_\_\_\_ FRI \_\_\_\_\_ SAT \_\_\_\_\_ SUN \_\_\_\_\_

FULL-TIME OR PART-TIME? (Circle one) NUMBER OF HOURS PREFERRED PER WEEK \_\_\_\_\_

## EMPLOYMENT HISTORY (current and previous)

BUSINESS \_\_\_\_\_ SUPERVISOR \_\_\_\_\_

CITY \_\_\_\_\_ STATE \_\_\_\_\_ CONTACT # \_\_\_\_\_

START DATE & WAGE \_\_\_\_\_ / \_\_\_\_\_ END DATE & WAGE \_\_\_\_\_ / \_\_\_\_\_

JOB DUTIES \_\_\_\_\_

REASON FOR SEPARATION \_\_\_\_\_

BUSINESS \_\_\_\_\_ SUPERVISOR \_\_\_\_\_

CITY \_\_\_\_\_ STATE \_\_\_\_\_ CONTACT # \_\_\_\_\_

START DATE & WAGE \_\_\_\_\_ / \_\_\_\_\_ END DATE & WAGE \_\_\_\_\_ / \_\_\_\_\_

JOB DUTIES \_\_\_\_\_

REASON FOR SEPARATION \_\_\_\_\_

## ADDITIONAL INFORMATION

WHAT PETS DO YOU CURRENTLY HAVE? \_\_\_\_\_

WHAT TYPE OF ANIMALS HAVE YOU WORKED WITH IN THE PAST? \_\_\_\_\_

DO YOU HAVE A VALID DRIVERS LICENSE? \_\_\_\_\_ A RELIABLE VEHICLE? \_\_\_\_\_

## **RELEVANT EDUCATION HISTORY (current and/or previous)**

SCHOOL NAME \_\_\_\_\_

CITY \_\_\_\_\_ STATE \_\_\_\_\_ COMPLETION DATE \_\_\_\_\_

SPECIAL HONORS/AWARDS \_\_\_\_\_

ADDITIONAL EDUCATION OR EXPERIENCE \_\_\_\_\_

**CIRCLE ONE:** COLLEGE VOCATIONAL CONTINUING ED. SEMINAR OTHER \_\_\_\_\_

COMPLETION (OR EXPECTED COMPLETION) DATE \_\_\_\_\_

EXPECTED START DATE FOR CONTINUED EDUCATION \_\_\_\_\_

**LIST 2 PERSONAL REFERENCES**

1. NAME \_\_\_\_\_ PHONE # \_\_\_\_\_

2. NAME \_\_\_\_\_ PHONE # \_\_\_\_\_

**JOB EXPECTATIONS**

***PLEASE INITIAL THAT YOU HAVE READ AND UNDERSTAND THESE ASPECTS OF EMPLOYMENT***

\_\_\_\_\_ I AM ABLE TO LIFT UP TO 50 POUNDS

\_\_\_\_\_ I AM ABLE TO TWIST, TURN, AND BEND WITHOUT DIFFICULTY

\_\_\_\_\_ I AM ABLE TO STAND ON HARD SURFACES FOR EXTENDED PERIODS OF TIME (UP TO 7.5 HOURS)

\_\_\_\_\_ I AM ABLE TO USE CLEANERS AND CHEMICALS TO PERFORM DAILY TASKS

\_\_\_\_\_ I UNDERSTAND THAT CLEANING DOG WASTE IS REQUIRED

\_\_\_\_\_ I UNDERSTAND MANAGEMENT OF A LARGE GROUP OF DOGS IS REQUIRED (**Training will be provided**)

\_\_\_\_\_ I UNDERSTAND THAT I WILL BE WORKING WITH DOGS AND THERE IS ALWAYS THE POSSIBILITY THAT A BITE OR SCRATCH COULD OCCUR WHILE PERFORMING ROUTINE DAILY TASKS, INCLUDING PLAY

**I certify that the facts contained on this application are true and complete to the best of my knowledge and understand that if employed, any falsified information shall be grounds for dismissal.**

\_\_\_\_\_  
**Signature Printed Name Date**

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**OFFICE USE ONLY**

**Date Contacted for Interview:** \_\_\_\_\_ **Mgmt. Int.** \_\_\_\_\_ **Reply Date:** \_\_\_\_\_  
*(Phone or Email – circle one)*

**DATE AND TIME OF INTERVIEW:** \_\_\_\_\_ **Interviewed by:** \_\_\_\_\_

**NOTES:** \_\_\_\_\_

**Date Contacted for Employment:** \_\_\_\_\_ **Mgmt. Int.** \_\_\_\_\_ **Reply Date:** \_\_\_\_\_ **Start Date:** \_\_\_\_\_  
*(Phone or Email – circle one)*